

HAPPY CATS RETREAT

CHECK-IN INFORMATION AND REQUIREMENTS

Please complete all forms to help expedite your check in process. If you visited our website, please print copies and email, fax, or bring completed form with you.

1.RESERVATION FORM Complete form to be submitted before reservation will be confirmed or guaranteed. Reservations will be accepted but not guaranteed without a deposit. Deposits are returned only if cancellations are made fourteen (14) or more days prior to the check-in date. After one cancellation without adequate notice, all future boarding reservations will require a 100% non-refundable deposit. Happy Cats Retreat reserves the right to refuse any services for any cat at any time for any reason.

2.CURRENT FVRCP&RABIE VACCINATION on vet's receipt or printout must remain in Retreat file

3.SPAY OR NEUTER CERTIFICATE Spay or neuter confirmation may be part of vaccination confirmation

4.BRING YOUR IDENTIFICAITON

5.COMPLETED BOARDING PACKET

Submitted prior to check-in

- a. RESERVATION FORM
- b. EMERGENCY TREATMENT PERMISSION SLIP
- c. CONTRACT

Submit at check-in

- d. CHECK IN INFORMAION AND REQUIREMENTS

6.MEDICATION RECORD: (only required if medication is to be administered during stay)

7.LABEL your carrier and any personal items that you leave and **list** any items you are leaving with us on this form. **Don't forget special food, treats, vitamins and/or medications, a favorite small toy and/or a small clean blanket, pillow case, or piece of clothing that has the smell of home.** We supply water and food bowls, a towel to sleep on, and kitty litter/litter-box for each cat. Do not bring items with your cat that are valuable or irreplaceable. All items are left at your risk, should be labeled with cat/s first and last name.

